

THE CITY OF CHEROKEE IN THE STATE OF OKLAHOMA MET IN A REGULAR MEETING OF THE CDA IN THE CITY OF CHEROKEE IN THE CITY HALL, 112 N. GRAND, CHEROKEE, OK THIS 10TH DAY OF MAY 2023.

PRESENT:

KOLBY ARNOLD, MAYOR  
ADRIENNE WESSELS, MAYOR PRO-TEM  
CHRISTOPHER MUHLBAIER, COUNCIL MEMBER  
LUKE HAGUE, COUNCIL MEMBER

ABSENT:

CHELSEY GUFFY, COUNCIL MEMBER

PRESENT:

CHAD ROACH, CITY MANAGER  
AMBER K. WILHITE, CITY CLERK

ALSO IN ATTENDANCE:

CHIEF RYAN MCNEIL  
CHASE PHILLIPS, RS MEACHAM CPAS  
MARK MCDONALD  
CRYSTAL HAYS  
WILLA GRANT  
FIONA M. GRANT-ENDSLEY  
AMY MADISON, CHEROKEE MESSENGER & REPUBLICAN

MAYOR KOLBY ARNOLD CALLED THE MEETING TO ORDER AT 6:00 P.M.

AMBER WILHITE CALLED ROLL AND MAYOR KOLBY ARNOLD DECLARED A QUORUM WAS PRESENT.

MAYOR KOLBY ARNOLD THEN PRESENTED THE CONSENT AGENDA. THE CONSENT AGENDA INCLUDED THE FOLLOWING ITEMS:

1. CONSIDER AND VOTE TO APPROVE, DENY, AMEND OR REVISE MINUTES FROM APRIL 12TH, 2023, REGULAR MEETING.
2. CONSIDER AND VOTE TO APPROVE, DENY, AMEND OR REVISE MINUTES FROM THE APRIL 26TH, 2023, SPECIAL MEETING.
3. CONSIDER AND VOTE TO APPROVE, DENY, AMEND OR REVISE THE CLAIMS LIST.

KOLBY ARNOLD THEN MADE A MOTION, SECONDED BY CHRIS MUHLBAIER, TO APPROVE THE CONSENT AGENDA.

AYE: CHRISTOPHER MUHLBAIER NAY: NONE ABSENT: CHELSEY GUFFY ABSTAIN: NONE  
LUKE HAGUE  
ADRIENNE WESSELS  
KOLBY ARNOLD

CHASE PHILLIPS WITH RS MEACHAM CPA PRESENTED THE APRIL 2023 FINANCIALS.

CHAD ROACH PRESENTED THE CITY MANAGER'S REPORT:

- THE SEWER PROJECT IS OUT FOR BIDS.
- THE CONTRACT HAS BEEN SIGNED FOR THE WATER TOWER WITH KIMBERY PAINTING.

COUNCIL THEN PROCEEDED TO THE FIRST ITEM OF BUSINESS:

COUNCIL THEN DISCUSSED THE LEAK ADJUSTMENT FOR MARK MCDONALD'S PROPERTY.

ADRIENNE WESSELS THEN MADE THE MOTION, SECONDED BY LUKE HAGUE, TO WAIVE THE EXCESS SEWER PORTION OF HIS BILLING.

AYE: CHRISTOPHER MUHLBAIER NAY: NONE ABSENT: CHELSEY GUFFY ABSTAIN: NONE  
LUKE HAGUE  
ADRIENNE WESSELS  
KOLBY ARNOLD

COUNCIL THEN DISCUSSED AMENDING THE MUNICIPAL CODE TO IMPLEMENT SUMMER RATES FOR WATER USAGE.

THIS ITEM WAS TABLED TO BE DISCUSSED AT A FUTURE MEETING.

COUNCIL THEN CONSIDERED THE ACKNOWLEDGEMENT OF THE FY24 BUDGET AS PRESENTED BY RS MEACHAM CPAS.

ADRIENNE WESSELS THEN MADE THE MOTION, SECONDED BY LUKE HAGUE, TO ACKNOWLEDGE RECEIPT OF THE FY24 BUDGET AS PRESENTED BY RS MEACHAM CPAS.

AYE: CHRISTOPHER MUHLBAIER NAY: NONE ABSENT: CHELSEY GUFFY ABSTAIN: NONE  
LUKE HAGUE  
ADRIENNE WESSELS  
KOLBY ARNOLD

COUNCIL THEN DISCUSSED REVIEW AND UPDATE OF THE CITY OF CHEROKEE/CHEROKEE DEVELOPMENT AUTHORITY PURCHASING MANUAL.

KOLBY ARNOLD THEN MADE THE MOTION, SECONDED BY CHRIS MUHLBAIER, TO UPDATE THE CITY OF CHEROKEE/CHEROKEE DEVELOPMENT AUTHORITY PURCHASING MANUAL.

AYE: CHRISTOPHER MUHLBAIER NAY: NONE ABSENT: CHELSEY GUFFY ABSTAIN: NONE  
LUKE HAGUE  
ADRIENNE WESSELS  
KOLBY ARNOLD

MAYOR KOLBY ARNOLD ASKED IF THERE WAS ANY NEW BUSINESS.

AMBER WILHITE, CITY CLERK, TOLD COUNCIL THAT THE BANK HAD CONTACTED HER. THEY NEED THE FOLLOWING INFORMATION TO BE PROVIDED TO THE BANK:

- INCORPORATION PAPERS CONFIRMING THAT WE EXIST AS THE CITY OF CHEROKEE
- CITY MEETING MINUTES THAT STATE THAT THE CITY OF CHEROKEE WOULD LIKE TO OPEN NEW ACCOUNTS AT ACB. THESE MINUTES WILL NEED TO LIST WHAT TYPE OF ACCOUNTS WE HAD OPENED. THEY SHOULD ALSO STATE THE LIST OF AUTHORIZED SIGNERS ON SAID ACCOUNTS.
- FEDERAL IDENTIFICATION NUMBER MUST ALSO BE PROVIDED.

LUKE HAGUE THEN MADE THE MOTION, SECONDED BY KOLBY ARNOLD, TO PROVIDE THE REQUESTED BANK INFORMATION TO ACB BANK.

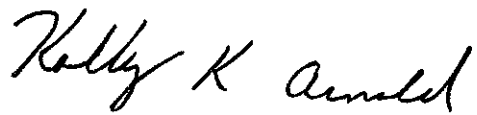
AYE: CHRISTOPHER MUHLBAIER NAY: NONE ABSENT: CHELSEY GUFFY ABSTAIN: NONE  
LUKE HAGUE  
ADRIENNE WESSELS  
KOLBY ARNOLD

THE NEXT SCHEDULED MEETING WILL BE HELD ON JUNE 14, 2023.

THERE BEING NO FURTHER BUSINESS MAYOR KOLBY ARNOLD THEN ADJOURNED THE MEETING AT 6:31 P.M.

ATTEST:

  
\_\_\_\_\_  
AMBER K. WILHITE, CITY CLERK

  
\_\_\_\_\_  
KOLBY ARNOLD; MAYOR  
ADRIENNE WESSELS; MAYOR PRO-TEM

THE CITY OF CHEROKEE IN THE STATE OF OKLAHOMA MET IN A REGULAR MEETING OF THE CITY OF CHEROKEE IN THE CITY HALL, 112 N. GRAND, CHEROKEE, OK THIS 10TH DAY OF MAY 2023.

PRESENT:

KOLBY ARNOLD MAYOR  
ADRIENNE WESSELS, MAYOR PRO-TEM  
CHRIS MUHLBAIER, COUNCIL MEMBER  
LUKE HAGUE, COUNCIL MEMBER

ABSENT:

CHELSEY GUFFY, COUNCIL MEMBER

PRESENT:

CHAD ROACH, CITY MANAGER  
AMBER K. WILHITE, CITY CLERK

ALSO IN ATTENDANCE:

CHIEF RYAN MCNEIL  
CHASE PHILLIPS, RS MEACHAM CPAS  
WILLA GRANT  
FIONA M. GRANT-ENDSLEY  
BRYAN HENRY, HENRY CODE COMPLIANCE  
AMY MADISON, CHEROKEE MESSENGER & REPUBLICAN

MAYOR KOLBY ARNOLD CALLED THE MEETING TO ORDER AT 6:31 P.M.

AMBER WILHITE CALLED THE ROLL AND MAYOR KOLBY ARNOLD DECLARED A QUORUM WAS PRESENT.

MAYOR KOLBY ARNOLD THEN PRESENTED THE CONSENT AGENDA. THE CONSENT AGENDA INCLUDED THE FOLLOWING ITEMS:

1. CONSIDER AND VOTE TO APPROVE, DENY, AMEND, OR REVISE THE MINUTES FROM THE APRIL 12TH, 2023, REGULAR MEETING.
2. CONSIDER AND VOTE TO APPROVE, DENY, AMED, OR REVISE THE MINTUES FROM THE APRIL 26TH, 2023, SPECIAL MEETING.
3. CONSIDER AND VOTE TO APPROVE, DENY, AMEND OR REVISE THE CLAIMS LIST.

ADRIENNE WESSELS THEN MADE A MOTION, SECONDED BY CHRIS MUHLBAIER, TO APPROVE THE CONSENT AGENDA.

AYE: CHRISTOPHER MUHLBAIER NAY: NONE ABSENT: CHELSEY GUFFY ABSTAIN: NONE  
LUKE HAGUE  
ADRIENNE WESSELS  
KOLBY ARNOLD

COUNCIL THEN CONSIDERED ORDINANCE 2023-01, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CHEROKEE, OKLAHOMA, AMENDING CHAPTER 13, SECTION 13-201 OF THE CHEROKEE MUNICIPAL CODE 2021 ENTITLED "FIRE DEPARTMENT"; PROVIDING FOR THE AMENDMENT OF SECTION 13-201.C.6. BY THE ADDITION OF A NEW SUBSECTION PROVIDING FOR ADDITIONAL OFFENSES AND THE ROLE OF THE COMPANY AND/OR CITY MANAGER IN DECISIONS CONCERNING A MEMBER'S EXPULSION FROM

THE ROLLS OF THE FIRE DEPARTMENT; REPEALER; SAVINGS; CODIFICATION; SEVERABILITY; AND DECLARING AN EMERGENCY.

ORDINANCE 2023-01 FAILED FOR THE LACK OF A MOTION.

COUNCIL THEREFORE TOOK NO ACTION TO DECLARE ORDINANCE 2023-01 AS AN EMERGENCY, AS THE ORDINANCE FAILED FOR A LACK OF A MOTION.

COUNCIL THEN HEARD A PRESENTATION BY FIONA GRANT-ENDSLEY AND WILLA GRANT RELATING TO MOSQUITO SPRAYING AND ITS AFFECTS.

COUNCIL ALSO HEARD A PRESENTATION FROM BRYAN HENRY WITH HENRY CODE COMPLIANCE.

CHASE PHILLIPS WITH RS MEACHAM CPAS THEN PRESENTED THE APRIL 2023 FINANCIALS.

#### MANAGER'S REPORT

CHAD ROACH PRESENTED THE MANAGER'S REPORT:

- DEQ WILL START ON THE OLD CITY HALL MAY 15<sup>TH</sup>.
- WE HAVE RECEIVED THE FUNDS FOR OHIO STREET PHASE TWO OVERLAY.
  
- PARK/CEMETERY
  - DISTRICT TWO REMOVED FIVE DEAD TREES FROM THE CITY PARK.
  - THE CITY CREW IS WORKING ON THE POOL.
  - AEC WILL BE INSTALLING THE LIGHTS AT THE CEMETERY.
- COMMUNITY
  - MAY 18<sup>TH</sup> SUNSET WITH THE SENIORS. SENIOR VIDEO WILL BE PLAYED AT THE POCKET PARK.
  - MAY 20<sup>TH</sup> MOVIE NIGHT AT THE POCKET PARK.
- AMBER WILHITE THEN PRESENTED THE PERMITS AND LICENSING REPORT.
- RYAN MCNEIL THEN PRESENTED THE MONTHLY POLICE REPORT.

COUNCIL THEN PROCEEDED TO THE FIRST ITEM OF BUSINESS:

THE FIRST ITEM OF BUSINESS WAS TO ADMINISTER THE OATH OF OFFICE TO CHELSEY GUFFY COMMISSIONER WARD 2.

AS CHELSEY WAS UNABLE TO ATTEND THE MEETING, MAYOR KOLBY ARNOLD WILL ADMINISTER THIS OATH AT THE NEXT MEETING.

THE SECOND ITEM OF BUSINESS WAS TO ADMINISTER THE OATH OF OFFICE TO DELANA HANSEL FOR THE APPOINTMENT OF CITY TREASURER.

AS DELANA WAS UNABLE TO ATTEND THE MEETING, MAYOR KOLBY ARNOLD WILL ADMINISTER THIS OATH AT THE NEXT MEETING.

THE THIRD ITEM OF BUSINESS WAS CONSIDERING A FUTURE ORDINANCE IN RELATION TO CARPORT RULES AND REGULATIONS FOR PLACEMENT AND STRUCTURE TYPE.

NO ACTION WAS TAKEN ON THIS ITEM.

COUNCIL THEN CONSIDERED THE ACKNOWLEDGEMENT OF THE FY24 BUDGET AS PRESENTED BY RS MEACHAM CPAS.

ADRIENNE WESSELS THEN MADE THE MOTION, SECONDED BY LUKE HAGUE, TO ACKNOWLEDGE RECEIPT OF THE FY24 BUDGET AS PRESENTED BY RS MEACHAM CPAS.

AYE: CHRISTOPHER MUHLBAIER NAY: NONE ABSENT: CHELSEY GUFFY ABSTAIN: NONE  
LUKE HAGUE  
ADRIENNE WESSELS  
KOLBY ARNOLD

COUNCIL THEN DISCUSSED THE CITY OF CHEROKEE/CHEROKEE DEVELOPMENT AUTHORITY PURCHASING MANUAL.

KOLBY ARNOLD THEN MADE A MOTION, SECONDED BY CHRIS MUHLBAIER, TO APPROVE UPDATING THE CITY OF CHEROKEE/CHEROKEE DEVELOPMENT AUTHORITY PURCHASING MANUAL.

AYE: CHRISTOPHER MUHLBAIER NAY: NONE ABSENT: CHELSEY GUFFY ABSTAIN: NONE  
LUKE HAGUE  
ADRIENNE WESSELS  
KOLBY ARNOLD

COUNCIL THEN DISCUSSED CONSIDERING IMPROVEMENTS TO THE MUNICIPAL PARK BATHROOMS.

THIS ITEM WAS TABLED.

COUNCIL THEN CONSIDERED CONVENING INTO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING THE EMPLOYMENT, HIRING, APPOINTMENT, PROMOTION, DEMOTION, DISCIPLINING, OR RESIGNATION OF CITY MANAGER CHAD ROACH- PURSUANT TO TITLE 25, SECTION 307.B.1 OF THE OKLAHOMA STATUTES)

ADRIENNE WESSELS THEN MADE A MOTION, SECONDED BY LUKE HAGUE, TO CONVENE INTO EXECUTIVE SESSION AT 7:27 P.M.

AYE: CHRISTOPHER MUHLBAIER NAY: NONE ABSENT: CHELSEY GUFFY ABSTAIN: NONE  
LUKE HAGUE  
ADRIENNE WESSELS  
KOLBY ARNOLD

LUKE HAGUE THEN MADE A MOTION, SECONDED BY CHRIS MUHLBAIER, TO ACKNOWLEDGE RETURN TO REGULAR SESSION AT 8:11 P.M.

AYE: CHRISTOPHER MUHLBAIER NAY: NONE ABSENT: CHELSEY GUFFY ABSTAIN: NONE  
LUKE HAGUE  
ADRIENNE WESSELS  
KOLBY ARNOLD

LUKE HAGUE THEN MADE THE MOTION, SECONDED BY CHRIS MUHLBAIER, TO APPROVE WHAT WAS DISCUSSED DURING EXECUTIVE SESSION REGARDING THE EMPLOYMENT, HIRING, APPOINTMENT, PROMOTION, DEMOTION, DISCIPLINING, OR RESIGATION OF CITY MANAGER CHAD ROACH.

AYE: CHRISTOPHER MUHLBAIER NAY: NONE ABSENT: CHELSEY GUFFY ABSTAIN: NONE  
LUKE HAGUE  
ADRIENNE WESSELS  
KOLBY ARNOLD

NO ACTION WAS TAKEN ON THE PURCHASING MANUAL, AS IT HAD ALREADY BEEN DISCUSSED.

MAYOR KOLBY ARNOLD THEN ASKED IF THERE WAS ANY NEW BUSINESS TO DISCUSS.

AMBER WILHITE, CITY CLERK, TOLD COUNCIL THAT THE BANK HAD CONTACTED HER. THEY NEED THE FOLLOWING INFORMATION TO BE PROVIDED TO THE BANK:

- INCORPORATION PAPERS CONFIRMING THAT WE EXIST AS THE CITY OF CHEROKEE
- CITY MEETING MINUTES THAT STATE THAT THE CITY OF CHEROKEE WOULD LIKE TO OPEN NEW ACCOUNTS AT ACB. THESE MINUTES WILL NEED TO LIST WHAT TYPE OF ACCOUNTS WE HAD OPENED. THEY SHOULD ALSO STATE THE LIST OF AUTHORIZED SIGNERS ON SAID ACCOUNTS.
- FEDERAL IDENTIFICATION NUMBER MUST ALSO BE PROVIDED.

ADRIENNE WESSELS THEN MADE THE MOTION, SECONDED BY LUKE HAGUE, TO PROVIDE THE REQUESTED BANK INFORMATION TO ACB BANK.

AYE: CHRISTOPHER MUHLBAIER NAY: NONE ABSENT: CHELSEY GUFFY ABSTAIN: NONE  
LUKE HAGUE  
ADRIENNE WESSELS  
KOLBY ARNOLD

REMARKS AND INQUIRIES BY THE GOVERNING BOARD WERE HEARD.

IT WAS ADDRESSED OF CONCERNS OF PARKING ON THE NEW "SAFE ROUTES TO SCHOOL" SIDEWALKS

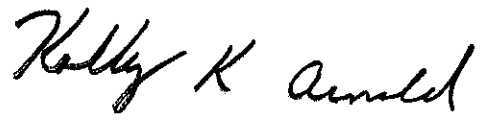
IT WAS ADDRESSED OF CONCERNS OF MOWING AT THE AIRPORT.

THE NEXT SCHEDULED MEETING WILL BE HELD ON JUNE 14<sup>TH</sup>, 2023.

THERE BEING NO FURTHER BUSINESS MAYOR KOLBY ARNOLD THEN ADJOURNED THE MEETING AT 8:15 P.M.

ATTEST:

  
AMBER K. WILHITE, CITY CLERK

  
KOLBY ARNOLD; MAYOR  
ADRIENNE WESSELS; MAYOR PRO-TEM