NOTICE OF A REGULAR MEETING OF THE CHEROKEE DEVELOPMENT AUTHORITY 112 NORTH GRAND CHEROKEE, OK 73728 WEDNESDAY, OCTOBER 14TH, 2020, at 6:00 P.M.

CALL TO ORDER: MAYOR KAREN HAWKINS

- A. PLEDGE OF ALLEGIANCE
- **B. INVOCATION**
- C. ROLL CALL—AMBER K. WILHITE
- D. APPROVAL OF MINUTES FROM THE SEPTEMBER 9TH, 2020, REGULAR MEETING
- E. APPROVAL OF MINUTES FROM THE SEPTEMBER 23RD, 2020, REGULAR MEETING

BUSINESS (TO DISCUSS AND POSSIBLE TAKE ACTION ON THE FOLLOWING):

- A. APPROVAL OF THE CLAIMS LISTS
- B. CONSIDER AND DISCUSS SEPTEMBER 2020 FINANCIALS PRESENTED BY RSMEACHAM CPA'S
- C. DISCUSS AND CONSIDER APPROVAL OF RESOLUTION 2020-009, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CHEROKEE, OKLAHOMA, AND THE CHEROKEE DEVELOPMENT AUTHORITY, CONCERNING FUNDING PURSUANT TO THE CARES ACT AND THE CORONAVIRUS RELIEF FUND, CONFIRMING THAT IT IS THE POLICY OF THE CITY THAT ALL PUBLIC SAFETY PERSONNEL COSTS ARE "SUBSTANTIALLY DEDICATED" TO THE COVID-19 RESPONSE EFFORTS OF THE CITY THROUGHOUT THE ONGOING STATE OF EMERGENCY.
- D. DISCUSS AND CONSIDER PARKHILL SMITH AND COOPER QUOTE OF \$3,500.00 FOR PROVIDING ENGINEERING SERVICES FOR THE PROPOSED CHEROKEE AMR SYSTEM.
- E. CONSIDER THE APPROPRIATION AND USE OF \$50,000 FROM THE PROCEEDS OF THE CHEROKEE ELECTRICAL SYSTEM SALE FUND TO BE USED AS LOCAL MATCH FUNDING FOR CALENDAR YEAR 2020, AS RECOMMENDED THROUGH PUBLIC HEARING AS FOLLOWS:
 - \$40,000 TO BE USED FOR SAFE ROUTES TO SCHOOL PROJECT
 - \$10,000 TO BE USED FOR THE OHIO STREET IMPROVEMENT PROJECT
- F. DISCUSS AND CONSIDER MOVEMENT OR CANCELLATION OF NOVEMBER $\mathbf{11}^{\mathsf{TH}}$ COUNCIL MEETING.

MANAGER'S REPORT

NEW BUSINESS (IN ACCORDANCE WITH SECTION 311 (9) O.S. TITLE 25)

ADJOURNMENT
ATTEST:
FILED IN THE OFFICE OF THE CITY OF CHEROKEE, OCTOBER 13, 2020, AT 4:45 P.M.

AMBER K. WILHITE, CITY CLERK

NOTICE OF A REGULAR MEETING OF THE CITY OF CHEROKEE 112 NORTH GRAND CHEROKEE, OK 73728 WEDNESDAY, OCTOBER 14, 2020 IMMEDIATELY FOLLOWING THE CDA MEETING

CALL TO ORDER: MAYOR KAREN HAWKINS

- A. ROLL CALL—AMBER K. WILHITE
- B. APPROVAL OF MINUTES FROM THE SEPTEMBER 9TH, 2020, REGULAR MEETING
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- D. DISCUSS AND CONSIDER MOVEMENT OR CANCELLATION OF NOVEMBER 11TH COUNCIL MEETING.

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CITY OF CHEROKEE

112 N. GRAND AVE, CHEROKEE, OK 73728 P (580) 596-3052 | F (580) 596-2878

City Manager's Report

Date: October 14, 2020

To: Honorable Mayor and Council Members

From: Michael Jones, City Manager

Subject: Manager's Report

"LEADERSHIP IS ALL ABOUT PLACING PEOPLE IN THE RIGHT PLACE SO THEY CAN BE SUCCESSFUL."

JOHN C. MAXWELL

Cherokee Development Authority

- Application for NODA REAP Grant was submitted today. If approved, this will pay for construction of waterline from High School to Elementary School, to include the sports complex.
- Will have a meeting about new water meters with radio reads tomorrow
- To date, I have contacted 6 companies for quotes to replace emergency generator at Lagoons. Only two companies have responded. I have received one quote and am waiting on second. Hopeful this will be on the agenda for next meeting.

City of Cherokee

- Streets
 - Repair to 2nd Street Bridge is complete
 - We only received one bid for the Ohio Street project which was \$90K over what was estimated.
 We have 60 days to accept the project. Looking at other options and will have additional information at next meeting.
- Legal
 - Had deposition on Wrights / Roberts carport on 10/6/2020
- Community
 - Had initial meeting about creating a website for City of Cherokee with web designers from Main Street
 - Have begun selling 2021 Golf Cart/UTV Registrations and Pet Licenses
- Personnel
 - Seneca West is still unable to come back to work. Is hoping to begin working half-days in near future. Todd Swafford (seasonal employee) is now working part-time at Library to assist Nancy Harmon
 - o COVID-19 update—one employee in quarantine and one at home waiting test results

- City Property
 - o OMAG was here to evaluate Chevy Colorado after accident
- Fire Department
 - o New sewer line for Fire Department.
 - O Vehicle accident 10/11
- Police Department
 - o CPD received an iPad from Department of Mental Health to allow online evaluations
 - O All equipment for new Police Vehicles has been delivered to OKC for installation. Once equipment is installed, they will be taken to Alva to have graphics put on vehicles.
 - Rear window was shattered in Dodge Charger. Will be taking to Alva to have window replaced along with rear finder.
 - Year-to-date—Police have brought in \$16,053.45 through citations/court fees/Aberdeen

• City Clerk

City of Cherokee Permits and Licensing 2020

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	<u>Jan</u>	<u>Feb</u>	Mar	Apı	r <u>iviay</u>	<u>Jun</u>	Ju	<u>Al</u>	ug	Sep	<u>Oct</u>	Nov		<u>Jec</u>	Total		Fee	<u>:s</u>	Co	<u>llected</u>	
Contractor License	0		1 2	!	1	0	2	1	1	1						9	\$	10.00	\$	90.00	
Plumbing License	0		0 0)	0	0	0	1	1	0						2	\$	10.00	\$	20.00	
Electrical License	0		0 1		0	0	0	0	0	0						1	\$	-	\$	-	
Specialized Contractor **	0		0 0)	0	0	0	0	0	0	()	0	0)	0	\$	50.00	\$	-	
Peddlers License *** Daily	2		1 0)	1	2	1	1	0	4						12	\$	5.00	\$	60.00	
*** Monthly	0		0 0)	0	1	0	0	0	0						1	\$	20.00	\$	20.00	
*** Annual	0		0 0)	0	0	1	0	0	0						1	\$	75.00	\$	75.00	
Dispensary License	0		0 0)	0	0	2	0	0	0						2	\$	600.00	\$	1,200.00	
Cultivation License	1		0 0)	0	0	0	0	0	0						1	\$	1,500.00	\$	1,500.00	
								1	0							1	\$	750.00	\$	750.00	
Alcoholic Beverage License	0		0 0)	0	0	0	0	0	0						0	\$	100.00	\$	-	
Building Permit	1		3 2		2	3	6	4	1	4						26	Ś	25.00	Ś	650.00	
Cemetery Permits	0		0 0		_		-	0	0	0						7	Ś	5.00	Ś	35.00	
Animal Permits	1		4 8		_	_		3	4	1						27		4.00	Ś	108.00	
UTV Permits	0		0 1		_		_	3	0	0						13		40.00	Ś	520.00	
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																	Tot	al	\$	5,028.00	

Repealed Chapter 5 Section 5-113/04-08-2020

*** Peddler's License: Daily \$5, Monthly \$20, Annually \$75

Thank you for the opportunity to serve!

Respectfully submitted,

Michael Jones

^{**} Specialized includes: Tree trimming, Roofing, Glass, etc.